



Your Time is Valuable

To manage employee time and attendance efficiently and effectively is very important to you and your company. Capturing this information as it happens is critical to produce an accurate payroll. More importantly, tracking your employee work hour(s), measuring labor variances, and administering time-related benefits enable your business to control labor costs as well as increase overall productivity.

You try to save time and money and reduce inefficient, laborious, and ineffective business practices, but the same issues seem to come up week in and week out—**wasted time** calculating timecards and time-off requests, **errors** from miscalculations, and **overpayment** due to employee timecard abuse. You've looked for a solution, however, few out there seem to meet your needs and expectations.

Its Time for a Change

Enter IO-Ex Time 2.0, a powerful and cost effective solution that will dramatically streamline your employee time and attendance management process. The IO-Ex Time solution offers a simplified access point for employees to check-in, check-out, and go to lunch. The suite empowers employees by giving them the ability to review their timecard information, send and receive time-off requests to supervisors, and provide important feedback regarding timecard issues.

Administrators remain on top of things, easily being able to view the current status of an employee, check for mistakes, and determine how much time-off to approve or deny. After reviewing the data, administrators follow easy to use wizards to submit and export information to payroll software or a payroll service provider. No more paper timecards, no more ineffective electronic clocks, no more mistakes and headaches. It's time for a change with IO-Ex Time 2.0, the powerful time & attendance suite from IO-Exchange.

Benefits

Save Time

Automate time & attendance calculation(s), accrual formulas, and requests. Schedule employees quickly. Edit timecards efficiently.

Save Space

Digitally prepare, file, and store employee time and attendance information securely. Retrieve information for auditing.

Save Money

Reduce costs by curbing employee mismanagement, employee overpayment, and employee errors—one employee and one dollar at a time.

Integrate

Input information seamlessly into existing payroll software programs using our simple payroll wizard.

Define

Set multiple shift patterns, payperiods, time-off rules, overtime categories, time-based rounding, payroll, holiday lists, and much more.

Manage

Ensure employee(s) are working at the appropriate time(s), are properly evaluated, and are working efficiently.

Features

Take a look at some of the features offered in the IO-Ex Time 2.0 and see how they can help your business.



Time & Attendance

A powerful employee management tool for capturing, reviewing, tabulating, and administering time and attendance data efficiently—check who's in, stay alert with error checking, and know deadlines.



Time-Off

A quick and easy tool for employees to request time-off, view responses from supervisors, and keep track of current paid time-off balances. A simple way for administrators to define formulas and administer hours.



Scheduling

An easy way to set up and modify specific schedules for each employee. Have the schedules recycle. Compare schedules to each other. Determine who should work and when.



Payroll Integration

Five simple steps. With the payroll wizard have a seamless integration into payroll software and payroll services so that you will be confident that your data is accurate, correct, and on time.



Employee Access

Promote employee self service by allowing employees to view time-card information, alert supervisors about potential errors, request time-off, and approve their timecards.



Messaging

Ensure internal messaging and collaboration between employees and supervisors. Take company polls and surveys to see if employees are on the same page. Send company announcements.



Reporting

Review trends that you notice with employees in your company. Filter, view, and print information that will help you assess overall performance. Become more proactive in resolving issues.

Support

IO-EX Care is the latest in service and support for your organization. With the commitment to providing you with the best service, IO-Exchange will change the way you regard customer care.

Installation

From the start. We will walk you through installation and make sure everything is up and running.

Training

Experience our on-site training expertise and easy training materials. You will be using the system in no time.

Data Migration

We will help you move data from one application to another with our simple data migration process.

Superior technical support

Call us, E-mail us, Fax us. We will be in contact with you.

On-Site Service

If you cannot resolve the issue with our Phone Technical Support, we will have an IO-EX Representative come out to your office.

Free Updates

A seamless process to pass you features and updates so that your systems are always up-to-date.

We're Local

We're located in Greenville, SC—close to your business and ready to serve you.

Product Details

Now that you have an overall picture of IO-Ex Time 2.0, take a closer look at some of the details of the application. To find out more information visit www.ioexchange.com.

Productivity

Maximizing workflow and allowing you to take care of what you do best.

Time & Attendance

- Timesheet Manager
- Who's In Status
- Easy Edit Timesheet
- Various Timecard Views
- Audit Trails
- Error Bin & Flags
- Auto Deduct Time

Time-Off

- Time-Off Requests
- Current Time-Off Balances
- Time-Off Request Status
- Time-Off Request Printing
- Accrual Auto Calculations
- Accrual History

Scheduling

- Custom Schedules
- Schedule Comparisons
- Grouping
- Flexible Shifts
- Shift Differentials

Efficiency

Optimizing efficiency to reduce the time required to complete common tasks.

Employee Access

- Quick access Check-in & Check-out
- Timecard Review
- Error Tag & Flag Reporting
- Timecard Approve
- Employee Profile
- Desktop Client
- Autoclockout
- Cross Punching

Payroll Integration

- Five-Step Submit Wizard
- Export Wizard
- Audit Trails
- Payroll History
- Flexible Payroll Integration
- Smart Check Payroll Inbox
- Payroll Alerts

Messaging

- Messages Console
- Automatic System Notifications
- Priority Messaging
- Message Filtering

Workplace Technology

Matching your needs with the right technology that is simple, integrated, and expandible.

Settings

- Office Profiles
- Department Setup
- Rounding Hours
- Predefined Holiday List
- Multiple Access Levels
- Job Lists
- Overtime Categories
- Supports Multiple Pay Periods
- Hourly/Salary
- Multiple Reports

General

- No Hardware
- Online Hosting
- Multi-User
- Data Backup
- Data Archiving
- IP Access Security
- Supports Remote Locations
- Import/Export Capabilities
- Automatic Updates
- Multiple Capture Devices (MSR/Proximity Readers, touch-screens)
- Request Pricing

Requirements

It's quite simple to begin using IO-Ex Time 2.0—all you need is a personal computer with an internet browser.

Subscription

Our exceptionally affordable monthly pricing plans make getting IO-Ex Time 2.0 up and running easy and cost-effective. Whether you're a small business, medium size business, or a large business — we have a pricing plan that can work for you.

Call Us for a Free Trial

Now that you have a good understanding of the IO-Ex Time 2.0, e-mail us at sales@ioexchange.com or give us a call at 864-232-5497 and we will setup a free trial and demonstration for you. It's that simple.